



Using Go2Paper

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What is Go2Paper?

Go2Paper offers e-business solutions for paper users who wish to buy, sell, and manage their paper inventories. The company focuses on providing online tools for the printing and writing paper market servicing the buyers and sellers in the Retailing, Cataloging, Publishing, Distributing, Converting, and Commercial Printing Markets.

The company offers four primary services. These include:

Paper Marketplace—a source to buy and sell excess paper inventory with complete end-to-end transaction capability

Paper Manager—an online solution to help paper buyers manage their paper orders with their suppliers and printers

Private Web— an online solution for paper sellers to manage their own private site to sell paper; and

Professional Services— our team of developers can help build a custom solution

The Company was founded by Paper Industry veterans and is very focused on continuing to provide paper users with the right tools to help them manage their business.

How do I contact Go2Paper for support or sales?

Go2Paper is based in Oakland, California. Mailing Address: 6114 LaSalle Ave, #283, Oakland, CA 94611

Phone: 510-336-0602

Email: support@go2paper.com

What's the benefit for the Paper Buyer?

There are a variety of benefits for the paper buyer. First, the service provides the buyer with a means to quickly find paper you need during crunch time. Ever fall short on your paper needs right before print time? Well, Go2Paper may have the stock you need to complete the job. Second, you can manage all your paper buying on the site via My Go2Paper or subscribe to the Paper Manager to manage all your paper orders. All your transactions are kept on your My Orders page for easy access 24 hours a day, seven days a week. Third, you can use our Reverse Auction to solicit bids from suppliers to get the best price and quality of the stock you need. You control the auction by setting the maximum price and the time frame. The sellers then make offers and the lowest offer wins. Forth, can't find the paper you need? We provide you with an RFP form for you to send out and manage all your RFP's. Everything is transacted via the site so you don't need to mix and match from a variety of spreadsheets or systems.

What's the benefit for the Paper Seller?

As a supplier, you have the ability to sell your inventory to the thousands of paper buyers on Go2Paper. Rather than just relying on a few sources, you can post your paper to sell and make it available to all the buyers. This way you increase your chances of selling your paper at the best possible price. You can also sell your paper via our auction format, which is controlled by you. You simply fill out the auction form, set the minimum bid and watch the buyers submit their bids. You can also keep track of all your listings on your My Listings page. Here, you can edit, delete, or add any new listings with ease. Using our system, you can post your paper listings in minutes.

What will it cost me to participate?

Registration is absolutely Free! There is a transaction fee charged to the seller of 3% of the total transaction for rolls and 5% of the total transaction for sheets. There is a minimum \$100 transaction fee. It's free to post products and to use the service and we only make money when one of our buyers purchases your paper. If you wish to subscribe to our other services: Paper Manager or Private Web, there is a nominal monthly service charge and a set up fee may apply. Call us for details.

Registration

If you are not registered on Go2Paper you must do so prior to using the service. Go to www.go2paper.com, click the “register” link on the top of the home page, and take a moment to fill in the registration information.

GO2PAPER
The Ultimate Paper Source

sign in company solutions **register** contact us 01.07.2003

private webs
[Get more information!](#)

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A global presence. A global force.

RR DONNELLEY

xpedit

GRAPHIC COMMUNICATIONS

L&P CONVERTERS INC.
PRINTING PAPERS

MillTown Paper, Inc.
Converter and distributor of printing paper and board.

US Pulp & Paper COMPANY

American Fine Paper

special offers

30# Newsprint,
535,000 lbs

60# Grade 3,
375,702 lbs

WELCOME to GO2Paper
Technology to help you buy, manage, and sell paper

Go2Paper Solutions Suite:

Paper Marketplace
Go2Paper provides a marketplace where paper users can buy and sell excess inventory.

Paper Manager
Technology solution to help paper buyers manage their paper orders from the initial Event to selling excess paper.

Private Web
We'll set up and host your own secure web site, to provide information about your company and post your inventory to sell.

Professional Services
Need a custom solution to help you manage your paper inventory? We can help you build your custom solution.

USER NAME
PASSWORD
Go

NEW MEMBERS JOIN NOW
FORGOT MY PASSWORD

marketplace

BUY PAPER
SELL PAPER
AUCTIONS
RFP'S

tools

PAPER CALCULATOR
POSTAL CALCULATOR
FREIGHT CALCULATOR
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news

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You will need to review and agree to the Membership Agreement by clicking “I Accept” at the bottom of the page prior to entering the site. The Membership Agreement includes our fees (3% transaction fee for rolls, 5% for sheets and a \$100 minimum), which only apply to the seller once the paper is sold. There’s no fee to the buyer for using the marketplace. Once you are registered, you will be able to post paper directly on the site. For Private Web customers, Go2Paper will need to assign you to your PW after you have registered and then you’ll be able to post products to your PW.

My Go2Paper Page

Once registered, you enter the “My Go2Paper” page. This page is the control panel for all your transactions.

- 1) **My Profile** allows you to edit your password, registration data, or email address book..
- 2) **My Paper Alert**, for buyers this service will notify you via email when a paper is posted that matches your requirements. It also provides a quick way to view the inventory that matches your interest. Just fill in the Paper Alerts, as many as you wish, and you will receive an email showing the listings that match your Paper Alert.
- 3) **My Orders**, as a buyer, this page shows records all the orders placed by the buyer.
- 4) **My Listings**, as a seller, this page shows all your listings posted in the MarketPlace. A seller can edit, delete, or add new listings from this page.
- 5) **My Bid Requests** keeps track of any RFP’s sent or received.
- 6) **My Offers**, for the buyer and seller, this page will keep track of all your offers and provide the current status. Once a buyer makes an offer, they can view their My Offers page to see if the seller has responded. See My Offers below for more detailed information.

The logos on the right side of the page show the Private Webs. Click on a logo to view the inventory from that seller. The MarketPlace has many other sellers, the Private Webs are for those companies that want to extra exposure for their inventory and they also enjoy other benefits. In most cases, listings that are in the Private Webs are also in the MarketPlace but that decision is up to the owner of the Private Web. There is a nominal set up fee for a Private Web.

My Go2Paper

The screenshot displays the My Go2Paper user interface. At the top left, the Go2Paper logo is accompanied by the tagline "The Ultimate Paper Source". A navigation bar includes links for "company", "solutions", "register", and "contact us", along with a phone number "01.06.2003". On the left side, there is a "sign in" section with fields for "USER NAME" and "PASSWORD", and a "Go" button. Below this are links for "NEW MEMBERS JOIN NOW" and "FORGOT MY PASSWORD". The main content area is titled "WELCOME to my GO2paper" and is divided into six sections:

- MY PROFILE**: Welcome **John Doe**. Manage your personal information here. Change your password, manage your profile, edit your registration and create your email address desk.
- MY PAPER ALERT**: We'll automatically post paper deals that fit your profile and alert you when they become available.
- MY ORDERS**: As a paper buyer, all of your purchases, including pending orders, confirmed orders, auction bids, and reverse auctions are organized here for your review.
- MY BID REQUESTS**: As a buyer, check on the status of your RFP's. If you are a seller, check to see if you have received any RFP's.
- MY LISTINGS**: As a paper seller, all your sales, including stock currently up for sale at fixed prices or auctions, your purchase orders received, and all sales history are organized here for your review.
- MY OFFERS**: As a buyer or seller, all your offers are kept and managed here.

On the right side, there is a "private webs" section with logos for various companies: STORAENSO, Quebecor World, RR DONNELLEY, Xpedx, GRAPHIC COMMUNICATIONS, CONVERTERS INC. PRINTING PAPERS, MillTown Paper, Inc. Converter and distributor of printing paper and board, US Pulp & Paper COMPANY, and American Fine Paper. At the bottom right, there are "special offers":

- 30# Newsprint, 535,000 lbs
- 60# Grade 3, 375,702 lbs

If You Are Selling Paper

If you are selling paper, you have three options:

- 1) **MarketPlace**—Post paper in the Go2Paper MarketPlace for all buyers to view and purchase. You have the option of setting a fixed price or setting a price and allow buyers to make offers on your paper. Click on the Sell Paper link on the top of the page to get started.
- 2) **Private Web**—A seller can sign up for a Private Web and have all their paper listed in one location on Go2Paper. Plus, the Private Web provides additional branding and market exposure for your company since your logo is displayed on the front page of the web site and the customer is one click away from viewing your company information on a dedicated page. Companies with multiple locations or lots of inventory are ideally suited for a Private Web. Contact Go2Paper to get more information about a Private Web and to set up an account.
- 3) **Auction**—A seller can also set up an auction where they set the minimum bid and the time frame and buyers bid on the stock. For the auction to be successful, the seller must inform potential buyers of the auction and have them bid on the stock. Click on the Auction link at the top of the page to get started.

How do I post paper to sell?

We provide a few options to post paper on the site.

- 1) If you're posting paper for the first time, click on the "sell paper" link on top of the My Go2Paper page. See illustration above.
- 2) If you've already posted paper, use the My Listings page to add more stock by clicking a lot#, make modifications, and click "Add as a New Listing".
- 3) Using our inventory template spreadsheet, fill in all the required fields and email to sales@go2paper.com. We will upload the inventory to your account. As a general rule, if you have over 50 items then you may want to use the spreadsheet. Otherwise, it's fairly quick and easy to use our online form and should take you less than a minute to list a single item.

While filling out the information pay attention to a few key questions:

- 1) Price/cwt? Fill in the price you are willing to sell the paper. Use only numeric values.
- 2) Would you allow the buyer to purchase less than the entire lot? Unless you absolutely have to sell the entire lot as one transaction, you might be better off allowing potential buyers to purchase a smaller amount. This may attract more potential buyers.
- 3) Is the stock Mill Prime? Buyers will want to know the quality of the stock so it's important you provide them with as much information as possible. Include any additional information in the Comments section.
- 4) Receive offers below list price? If you are willing to receive offers for your paper below the asking price, select yes and then select the percentage allowed below the asking price. Most sellers are selecting "Any Offer".

Once completed, your listing will be on Go2Paper for all buyers to view via the browse or search functions and will be located in "My Listings" for you to view, edit, or delete.

Sell Paper Form



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my go2paper

buy paper

sell paper

auctions

rfp's

log off

MY GO2PAPER

MY PROFILE

MY PAPER ALERT

MY BID REQUESTS

MY ORDERS

MY LISTINGS

MY OFFERS

power search

Lot #

Basis Weight (lbs)
min max

Roll Size (inches)
min max

Category

tools

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[CURRENCY CONVERTER](#)

[MEASURE CONVERTER](#)

[MY PAPER MANAGER](#)

news

[IN THE NEWS](#)

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Sell Paper

Fill out the form below and click "Add as a New Listing". Your paper will be posted immediately. To edit your paper click [My Listings](#) where your listing will be posted to view/edit your listings. If a buyer is interested in making an offer or purchasing your paper, you will receive an email directly from the buyer.

If you wish to build a Truckload of multiple items go to our [Build a Truckload](#) page. 

*Denotes required field

Paper Type	<input type="text" value="Uncoated Groundwood"/> <input type="text" value="Newsprint"/> *
Seller's Company Name	<input type="text" value="ABC Company"/>
Product Name	<input type="text" value="Test Paper"/>
Basis Weight (lb.)	<input type="text" value="30"/> * (Ex: 40, not 40 lb. or 40 #)
Basis Size	<input type="text" value="25 * 38"/> *
Roll Size (in.)	<input type="text" value="45"/> * (Ex: 30.5, not 30.5 in)
Pounds (lbs.)	<input type="text" value="50000"/> * (Ex: 75000, not 75000 lbs.)
Core (in.)	<input type="text" value="3"/> (Ex: 3, not 3 in)
Diameter (in.)	<input type="text" value="45"/> (Ex: 45, not 45 in)
Made for what process?	<input type="text" value="Heatset"/> *
Paper Manufactured Date	<input type="text" value="10/02"/> (mm/yy)
Current Paper Location	<input type="text" value="Chicago, IL"/> * (Such as a City, or State, or Region)
List Price/cwt.\$	 <input type="text" value="35"/> *
Shipping Terms	 <input type="text" value="FOB Sellers Dock"/> *
Listing Valid Until	<input type="text" value="6/20/03"/> * (mm/dd/yy)
Can Provide Sample?	<input type="radio"/> NO <input checked="" type="radio"/> YES *
Buyer must purchase entire lot?	<input checked="" type="radio"/> NO <input type="radio"/> YES *
Is Paper Mill Prime?	<input type="radio"/> NO <input checked="" type="radio"/> YES *
Receive Offers Below List Price?	 <input type="radio"/> NO <input checked="" type="radio"/> YES * Maximum Allowable % Below List: <input type="text" value="Any Offer"/>

[Provide any information regarding additional freight, quality of paper, etc. in the comments.](#)

Comments

Paper is in great condition

How do I post additional items?

- 1) When you use the “Sell Paper” button per the above and fill out the form, after you click “Add as a New Listing” you can use the previous form and make the required changes and then click “Add as a New Listing” again. This will add the other listing.

The screenshot displays the Go2Paper website interface. At the top, the logo 'GO2PAPER' is followed by the tagline 'The Ultimate Paper Source'. Below this is a navigation bar with buttons for 'buy paper', 'sell paper', 'auctions', 'rfp's', and 'log off'. The 'sell paper' button is highlighted in orange. To the right of the navigation bar are icons for 'mypaper', 'home', and 'help'. On the left side, there is a vertical menu with categories: 'my go2paper', 'power search', 'tools', and 'news'. The 'my go2paper' section includes links for 'MY GO2PAPER', 'MY PROFILE', 'MY PAPER ALERT', 'MY BID REQUESTS', 'MY ORDERS', 'MY LISTINGS', and 'MY OFFERS'. The 'power search' section has input fields for 'Lot #', 'Basis Weight (lbs)', 'Roll Size (inches)', and 'Category', along with 'Go' and 'Show Options' buttons. The 'tools' section lists various calculators and converters. The 'news' section includes 'IN THE NEWS' and 'INDUSTRY LINKS'. The main content area is titled 'Sell Paper' and contains a thank-you message and instructions on how to add additional listings. At the bottom, there are links for 'About Us', 'Help', 'Register', 'Privacy Policy', and 'Membership Agreement', along with a copyright notice for 2002 Go2Paper, Inc.

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buy paper sell paper auctions rfp's mypaper home help

log off

my go2paper

MY GO2PAPER
MY PROFILE
MY PAPER ALERT
MY BID REQUESTS
MY ORDERS
MY LISTINGS
MY OFFERS

power search

Lot # Go

Basis Weight (lbs)
min max

Roll Size (inches)
min max

Category
- Category -

Show Options Go

tools

PAPER CALCULATOR
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MEASURE CONVERTER
MY PAPER MANAGER

news

IN THE NEWS
INDUSTRY LINKS

Sell Paper

Thank you for placing your paper for sale on Go2Paper. You will be notified by email if you have a buyer. You may also check [My Listings](#) for Purchase Orders received.

You may place additional listings on the site by either using a completely new form or, you can quickly add new listings by using the previous form and making just the necessary changes. Then, click "Add as a New Listing".

Add Another Listing--> or

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- 2) Once you add an item, your listings will be located on the My Listings page. Click on My Listings on the left side of the page. The My Listings page will show all the listings that you have on the site. Click on any of the column headings to sort by that column and quickly find the listing to edit or delete. To add additional items, click on a lot # to bring up the details for that lot#.



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my go2paper

MY GO2PAPER

MY PROFILE

MY PAPER ALERT

MY BID REQUESTS

MY ORDERS

MY LISTINGS

MY OFFERS

buy paper

sell paper

auctions

rfp's

My Listings

Below are the paper stocks you have listed. If you receive an offer or a purchase order for a particular listing click on the link under the Purchase Orders and Offers column.

Click on the Lot # to edit, delete, or add a new listing. If the listing date expires it will be **highlighted in red**.

If you wish to view all your Purchase Orders you've received [click here](#).

If you wish to view all your Offers you've received [click here](#).

If you created any English Auctions [click here](#) to view the status.

If you placed any bids in a Reverse Auction [click here](#) to view the status.

If you wish to send your listings out via email, [click here](#).

Lot #	Paper Type	Basis Weight	Roll Size	Pounds Listed	Pounds Sold	Pounds Available	Price/cwt	Purchase Orders and Offers
1887	Newsprint	30	45	50,000	0	50,000	\$35.00	No POs, No Offers
1886	Directory	22	34	4,000	0	4,000	\$44.50	No POs, No Offers
1756	Directory	40	38	50,000	0	50,000	\$36.50	No POs, Offers (1)
1551	Newsprint	30	45	50,000	0	50,000	\$35.00	No POs, Offers (1)
1338	Hi-Brite	33	59	37,000	0	37,000	\$25.00	POs (1) , No Offers
1314	Newsprint	10	10	40	0	40	\$10.00	POs (1) , No Offers
1313	Grade 5	40	38	35,000	0	35,000	\$36.50	No POs, No Offers
1263	Newsprint	10	10	40	0	40	\$10.00	No POs, No Offers
1226	Newsprint	40	40	50	0	50	\$31.00	No POs, No Offers

power search

Lot #

Basis Weight (lbs)
min max

Roll Size (inches)
min max

Category

- Category -

[Show Options](#)

tools

PAPER CALCULATOR

POSTAL CALCULATOR

FREIGHT CALCULATOR

CONVERTING SERVICES

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MEASURE CONVERTER

MY PAPER MANAGER

news

IN THE NEWS

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Make the changes and click “Add as a new listing” on the bottom of the page.



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my go2paper

buy paper

sell paper

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log off

Sell Paper

If you wish to make any changes to the paper you've listed, put in the new information and click the "Update" button below. You may also create a new listing using this or new information and clicking the "Add a new listing" button below. Or, you may delete this listing by clicking the "Delete" button below. You may only delete listings that have not been purchased.

*Denotes required field

Paper Type	Uncoated Groundwood	Newsprint	
Seller's Company Name	ABC Company		
Product Name	Test Paper		
Basis Weight (lb.)	30		(Ex: 40, not 40 lb. or 40 #)
Basis Size	25 * 38		
Roll Size (in.)	45		(Ex: 30.5, not 30.5 in)
Pounds (lbs.)	50000		(Ex: 75000, not 75000 lbs.)
Core (in.)	3		(Ex: 3, not 3 in)
Diameter (in.)	45		(Ex: 45, not 45 in)
Made for what process?	Heatset		
Paper Manufactured Date	10/02	(mm/yy)	
Current Paper Location	Chicago, IL		(Such as a City, or State, or Region)
List Price/cwt.\$	35		
Shipping Terms	FOB Sellers Dock		
Listing Valid Until	6/20/03		(mm/dd/yy)
Can Provide Sample?	<input type="radio"/> NO <input checked="" type="radio"/> YES		
Buyer must purchase entire lot?	<input checked="" type="radio"/> NO <input type="radio"/> YES		
Is Paper Mill Prime?	<input type="radio"/> NO <input checked="" type="radio"/> YES		
Receive Offers Below List Price?	<input type="radio"/> NO <input checked="" type="radio"/> YES	Maximum Allowable % Below List:	Any Offer

Provide any information regarding additional freight, quality of paper, etc. in the comments.

Comments

Paper is in great condition

Update
Add As a New Listing
Delete

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How do I edit or delete a listing?

If you wish to edit or delete any items, use the same steps per above but click the “Update” button after you’ve made your changes to that listing or click the “Delete” button if you wish to delete a listing.

What do I do if a buyer makes an offer?

If a potential buyer is interested in purchasing paper, they may make an offer if the seller selected that option while posting the paper. The seller will receive the offer via their registered email address and on their My Listings page along with another copy on their My Offers page. Click on the Offer(1) to view the offer on the My Offers Received page.

My Listings Page

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buy paper sell paper auctions rfp's log off

My Listings

Below are the paper stocks you have listed. If you receive an offer or a purchase order for a particular listing click on the link under the Purchase Orders and Offers column.

Click on the Lot # to edit, delete, or add a new listing. If the listing date expires it will be **highlighted in red**.

If you wish to view all your Purchase Orders you've received [click here](#).

If you wish to view all your Offers you've received [click here](#).

If you created any English Auctions [click here](#) to view the status.

If you placed any bids in a Reverse Auction [click here](#) to view the status.

If you wish to send your listings out via email, [click here](#).

Lot #	Paper Type	Basis Weight	Roll Size	Pounds Listed	Pounds Sold	Pounds Available	Price/cwt	Purchase Orders and Offers
1887	Newsprint	30	45	50,000	0	50,000	\$35.00	No POs, Offers (1)
1886	Directory	22	34	4,000	0	4,000	\$44.50	No POs, No Offers
1756	Directory	40	38	50,000	0	50,000	\$36.50	No POs, Offers (1)
1551	Newsprint	30	45	50,000	0	50,000	\$35.00	No POs, Offers (1)
1338	Hi-Brite	33	59	37,000	0	37,000	\$25.00	POs (1) , No Offers
1314	Newsprint	10	10	40	0	40	\$10.00	POs (1) , No Offers
1313	Grade 5	40	38	35,000	0	35,000	\$36.50	No POs, No Offers
1263	Newsprint	10	10	40	0	40	\$10.00	No POs, No Offers
1226	Newsprint	40	40	50	0	50	\$31.00	No POs, No Offers

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Or, go directly to My Offers and view the status under the status column. Click on the Lot# to make a counter offer, accept the offer, or to decline the offer. This page will also show if a PO has been received for a particular listing and the status as well.

My Offers Received Page

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log off

My Offers Received

Below are the paper stocks for which buyers have made offers. Click on the Lot # to view detail about the offer. If the listing date has expired or the listing has been sold it will be **highlighted in red**.

[> click here to view all offers you've sent.](#)

Lot #	Date	Paper Type	Buyer	Listed Price/cwt	Offer Price/cwt	Counter Offer	Pounds Available	Pounds Needed	Status
1982	1/26/02	Truckload	Go2Paper	\$13.00	\$11.00	\$12.00	9,000	9,000	COUNTER
1887	1/6/03	Newsprint	Go2Paper	\$35.00	\$30.00	None	50,000	50,000	PENDING
824	10/18/02	Newsprint	Go2Paper	\$29.00	\$27.00	\$28.00	10,000	30,000	PO ACCEPTED
1114	10/18/02	SNC	Go2Paper	\$37.50	\$31.50	None	50,000	40,000	PO PENDING
1150	10/18/02	Newsprint	Go2Paper	\$43.00	\$40.00	None	15,000	10,000	ACCEPTED
913	10/16/02	Newsprint	Go2Paper	\$40.00	\$38.00	\$39.00	160,000	80,000	COUNTER

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tools

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- MY PAPER MANAGER

news

- IN THE NEWS
- INDUSTRY LINKS

If you wish to counter offer fill in the Offer Price field and click "Submit Counter Offer". If you wish to accept or decline the offer click the appropriate button. In each case, an email will go out to the buyer with your reply and your status will be updated on the My Offers Received page.

Offer Form



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my go2paper

buy paper

sell paper

auctions

rfp's

log off

Item Details for Lot No. 1887

Below is the detailed information for this listing. You may either make an offer or purchase this paper by making your selection below.

Stock Information

Seller Name	ABC Company	Paper Type	Newsprint
Product Name	Test Paper	Price/cwt (US \$)	\$35.00
Basis Weight	30	Basis Size	25 * 38
Roll Size	45	Pounds	50,000
Core	3	Diameter	45

Other Information

Current Location	Chicago, IL	Shipping Terms	FOB Sellers Dock
Must Purchase Entire Lot	No	Listing Valid Until	6/20/03
Paper Made For Print Process	Heatset	Sample Available	Yes
Paper Manufactured Date	10/02	Is Paper Mill Prime	Yes

Comments: Paper is in great condition.

Offer Status: PENDING

An offer of **\$30.00 / cwt for Lot #1217** has been received from a buyer. Click the "Accept" button to accept the offer. Click the "Decline" button to decline the offer. If you would like to present a counter offer, modify the price and click the "Change Counter Offer" button. If the buyer accepts the counter offer they will proceed through the purchase process.

You may also [Ask the Buyer a Question](#).

Offer Price: \$35.00 listed price	\$ <input type="text" value="30.00"/> / cwt	<input type="button" value="Submit Counter Offer"/>
Pounds Requested: 50,000 lbs. available.	50000 lbs.	Date Submitted: 1/6/2003 1:31:37 PM EST

Buyers Comments:

Provide any additional information here:

Additional Comments:

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Lot # Go

Basis Weight (lbs)

min max

Roll Size (inches)

min max

Category

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How do I view and accept/reject a Purchase Order?

If the seller receives a Purchase Order it will be located on “My Listings” and be notified via email. Under the Purchase Order column on the “My Listings” page, if there’s a number next to the PO such as “POs(1)”, then a PO has been received. Click on the POs(1) and view the PO.



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buy paper

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auctions

rfp's

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My Listings

Below are the paper stocks you have listed. If you receive an offer or a purchase order for a particular listing click on the link under the Purchase Orders and Offers column.

Click on the Lot # to edit, delete, or add a new listing. If the listing date expires it will be **highlighted in red**.

If you wish to view all your Purchase Orders you've received [click here](#).

If you wish to view all your Offers you've received [click here](#).

If you created any English Auctions [click here](#) to view the status.

If you placed any bids in a Reverse Auction [click here](#) to view the status.

If you wish to send your listings out via email, [click here](#).

Lot #	Paper Type	Basis Weight	Roll Size	Pounds Listed	Pounds Sold	Pounds Available	Price/cwt	Purchase Orders and Offers
1887	Newsprint	30	45	50,000	0	50,000	\$35.00	POs (1) , Offers (1)
1886	Directory	22	34	4,000	0	4,000	\$44.50	No POs, No Offers
1756	Directory	40	38	50,000	0	50,000	\$36.50	No POs, Offers (1)
1551	Newsprint	30	45	50,000	0	50,000	\$35.00	No POs, Offers (1)
1338	Hi-Brite	33	59	37,000	0	37,000	\$25.00	POs (1) , No Offers
1314	Newsprint	10	10	40	0	40	\$10.00	POs (1) , No Offers
1313	Grade 5	40	38	35,000	0	35,000	\$36.50	No POs, No Offers
1263	Newsprint	10	10	40	0	40	\$10.00	No POs, No Offers
1226	Newsprint	40	40	50	0	50	\$31.00	No POs, No Offers

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Lot #

Basis Weight (lbs)
min max

Roll Size (inches)
min max

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To view the details of the PO, click on the PO #.



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Purchase Orders Received

Below are a list of purchase orders you have received. To accept or reject the purchase order, simple click on the PO number to view the PO and make your selection. The status will then change to either accepted or rejected.

P.O. #	Date Received	Paper Type	Basis Weight	Roll Size	Pounds	Buyer	Status
abc123	1/6/03	Newsprint	30	45	50,000	support@go2paper.com	PENDING
12345	11/26/02	Truckload	NA	NA	80,000	support@go2paper.com	PENDING
326abc	11/25/02	Newsprint	23	40	90,000	support@go2paper.com	PENDING
356346	10/15/02	Newsprint	33	34	90,000	support@go2paper.com	PENDING

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Lot #

Basis Weight (lbs)
min max

Roll Size (inches)
min max

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If the PO status is "Pending" then the seller needs to "Accept" or "Reject" the PO. Or, the seller can email a question to the buyer such as verifying credit.



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Purchase Order Details

Below is the Purchase Order that will be sent to the seller. If this information is correct, click the "Submit Order" button below. If it is not correct please click the "Back" button to enter in the correct information.

Buyers Billing Information:

John Buyer
Go2Paper
Any Street
Anytown, CA 99999
555-555-1212

Purchase Order:

P.O. Date: 1/7/2003
P.O. Number: 123ABC
Terms: Net 30
Event Name: New Catalog
Due Date: 3/3/03

Seller Information:

Doe Company
John Doe
123 Example Lane
Exampletown, CA 55555
555-555-4321 ext. 555

Ship to Address:

Jane Buyer
Go2Paper
321 Any Street
Anytown, CA 99999
555-555-1212

Lot #	Paper Type	Product Name	Basis Weight	Roll Size	Core	Dia.	Pounds	Price / cwt	Total Cost
1114	SNC	soft-nip	33	40	3	45	50,000	\$37.50	\$18,750.00
1218	SCA	SCA Ultra Opti-Gloss	35	31.5	3	42	344,469	\$28.00	\$96,451.32
P.O. Total:									\$115,201.32

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Once the seller makes a decision the buyer is notified via email and on their My Orders page of the status. A record of the PO is kept for the seller. If all the stock is purchased then that listing is taken off the site automatically. Once accepted, the buyer and seller will then discuss any final shipping arrangements.

Can I email my Listings to potential buyers?

You may use our email, marketing tool to help you sell your paper. From your “My Listings” page, select “If you wish to send your listings out via email, click here.” Follow the four-step process to select your listings, your email addresses, and then write your email. You can send a sample copy to yourself first and then send your listings directly to your buyers, who will then be able to click on the listing to make an offer or purchase the paper.



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My Listings

Below are the paper stocks you have listed. If you receive an offer or a purchase order for a particular listing click on the link under the Purchase Orders and Offers column.

Click on the Lot # to edit, delete, or add a new listing. If the listing date expires it will be **highlighted in red**.

If you wish to view all your Purchase Orders you've received [click here](#).

If you wish to view all your Offers you've received [click here](#).

If you created any English Auctions [click here](#) to view the status.

If you placed any bids in a Reverse Auction [click here](#) to view the status.

If you wish to send your listings out via email, [click here](#).

power search

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min max

Roll Size (inches)
min max

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Lot #	Paper Type	Basis Weight	Roll Size	Pounds Listed	Pounds Sold	Pounds Available	Price/cwt	Purchase Orders and Offers
1887	Newsprint	30	45	50,000	0	50,000	\$35.00	POs (1) , Offers (1)
1886	Directory	22	34	4,000	0	4,000	\$44.50	No POs, No Offers
1756	Directory	40	38	50,000	0	50,000	\$36.50	No POs, Offers (1)
1551	Newsprint	30	45	50,000	0	50,000	\$35.00	No POs, Offers (1)
1338	Hi-Brite	33	59	37,000	0	37,000	\$25.00	POs (1) , No Offers
1314	Newsprint	10	10	40	0	40	\$10.00	POs (1) , No Offers
1313	Grade 5	40	38	35,000	0	35,000	\$36.50	No POs, No Offers
1263	Newsprint	10	10	40	0	40	\$10.00	No POs, No Offers
1226	Newsprint	40	40	50	0	50	\$31.00	No POs, No Offers

How do I sell paper in an Auction?

If you wish to sell paper via an auction format, you need to click on the Auction link on the top of the page.

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60# Grade 3, 375,702 lbs

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Technology to help you buy, manage, and sell paper

Go2Paper Solutions Suite:

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Go2Paper provides a marketplace where paper users can buy and sell excess inventory.

Paper Manager
Technology solution to help paper buyers manage their paper orders from the initial Event to selling excess paper.

Private Web
We'll set up and host your own secure web site, to provide information about your company and post your inventory to sell.

Professional Services
Need a custom solution to help you manage your paper inventory? We can help you build your custom solution.

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Select "Create an English Auction"

The screenshot shows the Go2Paper website interface. At the top left is the Go2Paper logo with the tagline "The Ultimate Paper Source". Below the logo is a navigation menu with "my go2paper" selected. To the right of the logo are four main categories: UNCOATED GROUNDWOOD, COATED GROUNDWOOD, UNCOATED FREESHEET, and COATED FREESHEET. Further right are icons for "mypaper", "home", and "help". Below these are buttons for "buy paper", "sell paper", "auctions", "rfp's", and "log off".

The main content area is titled "Auction Floor" and contains a section for "Bid in an Auction:". Below this title is a paragraph explaining the two types of auction formats: English Auction (buying) and Reverse Auction (selling). It provides instructions on how to participate and links to "All English Auctions" and "All Reverse Auctions".

Below the explanation are two rows of filters:

- English Auctions:** Includes dropdowns for "Category" and "Paper Type", a "Go" button, and a link to "All English Auctions".
- Reverse Auctions:** Includes dropdowns for "Category" and "Paper Type", a "Go" button, and a link to "All Reverse Auctions".

Below the filters is a section titled "Create an Auction:". It contains two sub-sections:

- As a Seller:** Explains that the seller sets the minimum price, quantity, and auction time period. It includes a link to "Create English Auction" and "Auction Listings".
- As a Buyer:** Explains that the buyer sets the maximum price, quantity, and auction time period. It includes a link to "Create Reverse Auction" and "Reverse Auction Status".

At the bottom of the page, there are links for "About Us", "Help", "Register", "Privacy Policy", and "Membership Agreement", followed by a copyright notice for 2002 Go2Paper, Inc.

Fill out the form and click "Add as a New Auction" at the bottom of the page.



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Create Auction

Please fill out the form below to enter the paper you wish to auction. Once the auction begins you can view the auction in progress at your [Auction Listings](#) page.

Please enter only numeric values. Ex. Basis Weight: 40, not 40lbs. or Roll Width: 30, not 30in. Use decimal points to show fractions. Ex. 30.5

*Denotes required fields

Paper Type	- Category -	- Paper Type - *	
Seller's Company Name	<input type="text"/>		
Product Name	<input type="text"/>		
Basis Weight	<input type="text"/>	lbs. *	(Ex: 40, not 40 lbs. or 40 #)
Basis Size	25 * 38	*	
Roll Width	<input type="text"/>	in. *	(Ex: 30.5, not 30.5 in)
Pounds	<input type="text"/>	lbs. *	(Ex: 75000, not 75000 lbs.)
Core	<input type="text"/>	in.	(Ex: 3, not 3 in)
Diameter	<input type="text"/>	in.	(Ex: 45, not 45 in)
Made for what process?	Unknown	*	
Paper Manufactured Date	<input type="text"/>	(mm/yy)	
Current Paper Location	<input type="text"/> * (Enter a City, State, or Country)		
Shipping Terms	FOB Sellers Dock	*	
Can Provide Sample	<input checked="" type="radio"/> NO <input type="radio"/> YES *		
Is Paper Mill Prime	<input checked="" type="radio"/> NO <input type="radio"/> YES *		
Starting Price	0	/ cwt *	
Bid Increment Required	\$0.25	*	
Reserve Price	0	/ cwt	
Start Date	1/6/03	(mm/dd/yy) *	
End Date	<input type="text"/>	(mm/dd/yy) *	

Provide any information regarding additional freight, quality of paper, etc. in the comments.

Comments

Add As a New Auction

power search

Lot #

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Roll Size (inches)
min max

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If You Are Buying Paper

How do I find paper in the MarketPlace?

We provide three ways to find Paper. The buyer can either use the top tabs: Uncoated Groundwood, Coated Groundwood, Uncoated Friesheet, Coated Friesheet. Click the "Buy Paper" button; or use the Power Search on the left side of the page.

The screenshot shows the Go2Paper website interface. At the top, there are navigation tabs for 'UNCOATED GROUNDWOOD', 'COATED GROUNDWOOD', 'UNCOATED FRIESHEET', and 'COATED FRIESHEET'. Below these are buttons for 'buy paper', 'sell paper', 'auctions', and 'rfp's'. A 'log off' button is also present. On the left side, there is a sidebar with a 'my go2paper' section containing links for 'MY GO2PAPER', 'MY PROFILE', 'MY PAPER ALERT', 'MY BID REQUESTS', 'MY ORDERS', 'MY LISTINGS', and 'MY OFFERS'. Below this is a 'power search' section with input fields for 'Lot #', 'Basis Weight (lbs)', and 'Roll Size (inches)', along with a 'Category' dropdown and 'Show Options' and 'Go' buttons. Further down are 'tools' like 'PAPER CALCULATOR', 'POSTAL CALCULATOR', 'FREIGHT CALCULATOR', 'CONVERTING SERVICES', 'CURRENCY CONVERTER', 'MEASURE CONVERTER', and 'MY PAPER MANAGER'. At the bottom of the sidebar are 'news' links for 'IN THE NEWS' and 'INDUSTRY LINKS'. The main content area features a large banner that says 'WELCOME to GO2Paper' and 'Technology to help you buy, manage, and sell paper'. Below the banner is a dark blue section titled 'Go2Paper Solutions Suite:' which includes 'Paper Marketplace', 'Paper Manager', 'Private Web', and 'Professional Services'. On the right side, there is a 'private webs' section with a 'log off' button and a 'Get more information!' link. Below this is a vertical list of partner logos including STORAENSO, Quebecor World Inc., RR DONNELLEY, xpēdx, GRAPHIC COMMUNICATIONS, L&P CONVERTERS INC., MillTown Paper, Inc., US Pulp & Paper COMPANY, and American Fine Paper. At the bottom right, there is a 'special offers' section listing '30# Newsprint, 535,000 lbs' and '60# Grade 3, 375,702 lbs'.

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If searching by category, click one of the tabs on the top of the page such as uncoated groundwood, then select the sub category such as SCA:

The screenshot shows the Go2Paper website interface. At the top left is the Go2Paper logo with the tagline 'The Ultimate Paper Source'. Below the logo is a navigation menu with 'my go2paper' selected. To the right of the logo are four tabs: 'UNCOATED GROUNDWOOD', 'COATED GROUNDWOOD', 'UNCOATED FREESHEET', and 'COATED FREESHEET'. Further right are icons for 'mypaper', 'home', and 'help'. Below these are buttons for 'buy paper', 'sell paper', 'auctions', 'rfp's', and 'log off'. The main content area is titled 'Uncoated Groundwood' and contains a descriptive paragraph about the paper type. Below this is a 'Grades' section with a list of links: Newsprint, Roto News, Directory, Hi-Brite, SNC, SCB, SCA, and All Categories. On the left side of the page, there is a sidebar with a 'power search' section containing input fields for Lot #, Basis Weight (lbs), Roll Size (inches), and Category, along with a 'Show Options' button. Below the search section is a 'tools' section with links to various calculators and converters, and a 'news' section with links for 'IN THE NEWS' and 'INDUSTRY LINKS'.

And, view all the SCA stock. Sort any of the columns by clicking on the column heading. Click on the Lot# to show the details of the listing.



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Search Results

Below are the results based on your selection. If you don't find the paper you are looking for either go back and revise your search or we offer two other options. Send an [RFP](#) to your selected group of sellers from your address book or send Go2Paper a [Quick Quote](#) and we'll find the paper and provide you with a quote.

For more detailed information or to email the seller a question click on the Lot #.

SCA Uncoated Groundwood

Lot #	Paper Type	Product Name	Basis Weight	Roll Size	Pounds	Mill Prime	Location	Price/cwt	Purchase Options
1860	SCA	Prime Domest...	35	45	1,400,000	No	New Jersey	\$27.50	BUY MAKE OFFER
1859	SCA	Prime Domest...	35	42	550,000	No	New Jersey	\$27.50	BUY MAKE OFFER
1417	SCA	SCA	33	30	498,733	No	Neenah, WI	\$28.00	BUY MAKE OFFER
2007	SCA	SCA	33	32	444,737	No	Neenah, WI	\$28.00	BUY MAKE OFFER
2031	SCA	SCA PLUS	33	64.5	436,881	No	Neenah, WI	\$28.00	BUY MAKE OFFER
1861	SCA	Prime Domest...	35	47.5	400,000	No	New Jersey	\$27.50	BUY MAKE OFFER
1423	SCA	SCA Ultra Op...	35	31.5	344,469	Yes	Neenah, WI	\$28.00	BUY MAKE OFFER
1584	SCA	Norske SCA 7...	38	35	300,000	No	Northeast	\$29.00	BUY MAKE OFFER
1585	SCA	Norske SCA 7...	38	35	300,000	No	Northeast	\$29.00	BUY MAKE OFFER
1819	SCA	SCA	30	46	240,000	No	Midwest	\$22.50	BUY MAKE OFFER
1412	SCA	SCA	30	40	239,987	No	Neenah, WI	\$28.00	BUY MAKE OFFER
1630	SCA	SCA	35	30	200,000	No	Northeast	\$24.90	BUY MAKE OFFER

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Can I ask the seller a question before making an offer?

Yes. Click on "Ask Seller A Question" to email a question to the seller. Or, you can email this listing to someone else by clicking "Send to a Friend". The friend will receive an email with a link to this listing.

How do I make an offer?

If you find paper that you want, you can make an offer if the seller is accepting offers. Click the Make An Offer button to view the lot details and the make an offer form. Enter your offer price in the field provided along with the pounds you require and any additional comments. Then, click "Submit Offer". Your offer will be sent via email to the seller and also be on their My Offers received page.



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Item Details for Lot No. 1218

Below is the detailed information for this listing. You may either make an offer or purchase this paper by making your selection below.

Stock Information

Seller Name	Doe Company	Paper Type	SCA
Product Name	SCA Ultra Opti-Gloss	Price/cwt (US \$)	\$28.00
Basis Weight	35	Basis Size	25 * 38
Roll Size	31.5	Pounds	344,469
Core	3	Diameter	42

[Ask Seller A Question](#)

[Send to a Friend](#)

Other Information

Current Location	Anywhere, USA	Shipping Terms	FOB Sellers Dock
Must Purchase Entire Lot	No	Listing Valid Until	6/30/03
Paper Made For Print Process	Heatset	Sample Available	Yes
Paper Manufactured Date		Is Paper Mill Prime	Yes

Comments: Subject to Prior Sale

<- Back

Add Multiple Lots 

Continue To Buy -->

Make An Offer

If you would like to make an offer on this listing, fill in the form below and click the "Submit Offer" button. The seller, John Doe, will receive the offer and you will be notified via email when they reply. The status of your offer will be located on your My Offers page. If the seller accepts your offer, you can purchase the paper by clicking the "Continue to Buy" button above.

Your Offer Price: \$ / cwt *

\$28.00 listed price

Pounds Required: lbs.*

344,469 lbs. available.

Provide any additional information or any additional questions here:

Additional Comments:

* Required fields

Submit Offer

power search

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Basis Weight (lbs)
min max

Roll Size (inches)
min max

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How do I view the status of my offer?

To view the offer status, click on the My Offers link and make sure you are on My Offers Sent. Your offer will be listed here along with the status. Once the seller makes a decision, you will receive an email and the current status will be located here.

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The Ultimate Paper Source

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buy paper sell paper auctions rfp's log off

My Offers Sent

Below are the paper stocks for which you have made offers. Click on the Lot# to view detail about the offer. If the listing date has expired or the listing has been sold it will be **highlighted in red**.

> [click here to view all offers you've received.](#)

Lot #	Date	Paper Type	Seller	Listed Price/cwt	Offer Price/cwt	Counter Offer	Pounds Available	Pounds Needed	Status
1218	1/6/03	SCA	go2paper	\$28.00	\$26.00	None	344,469	344,469	PENDING
1217	1/6/03	Newsprint	none	\$35.00	\$30.00	None	50,000	50,000	PO PENDING
1129	11/22/02	Grade 5	go2paper	\$98.00	\$30.00	None	40,000	40,000	PENDING
1192	11/26/02	Truckload	go2paper	\$12.00	\$11.00	\$12.00	9,000	9,000	COUNTER
1148	10/11/02	Newsprint	go2paper	\$44.00	\$42.00	\$43.00	2,000	3,000	PO ACCEPTED

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I received a counter offer what do I do?

If you receive a counter offer, then click on the lot# on the My Offers Sent page. If you accept the counter offer, click the "Accept Counter Offer" button and you will proceed with the Purchase Order. The accepted price will automatically transfer to your Purchase Order. If you wish to submit another counter offer, enter the counter off in the field provided and click "Submit Modified Offer". Your offer will be sent via email to the seller and the status will be updated on the My Offers page.



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Lot # Go

Basis Weight (lbs)
min max

Roll Size (inches)
min max

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Item Details for Lot No. 1218

Below is the detailed information for this listing. You may either make an offer or purchase this paper by making your selection below.

Stock Information

[Ask Seller A Question](#) [Send to a Friend](#)

Seller Name	Doe Company	Paper Type	SCA
Product Name	SCA Ultra Opti-Gloss	Price/cwt (US \$)	\$28.00
Basis Weight	35	Basis Size	25 * 38
Roll Size	31.5	Pounds	344,469
Core	3	Diameter	42

Other Information

Current Location	Anywhere, USA	Shipping Terms	F0B Sellers Dock
Must Purchase Entire Lot	No	Listing Valid Until	6/30/03
Paper Made For Print Process	Heatset	Sample Available	Yes
Paper Manufactured Date		Is Paper Mill Prime	Yes

Comments: Subject to Prior Sale

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Offer Status: COUNTER

The seller has presented a counter offer price of **\$27.00**. If you agree to the offer you can press the "Accept Counter Offer" button to purchase Lot#1218 at the counter offer price. If you would like to change your offer, modify your price and click the "Submit Modified Offer" button. The seller, John Doe, will receive the counter offer.

Counter Offer: **\$ 27.00 / cwt**

[Accept Counter Offer](#)

Your Offer Price: \$ / cwt *

Pounds Required: lbs. *

Date Submitted: 1/6/2003 7:08:23 PM EST

[Provide any additional information or any additional questions here:](#)

Additional Comments:

*Required fields

[Submit Modified Offer](#)

The seller accepted my offer, what do I do?

Congratulations. The seller has accepted your offer. All you do now is click the "Continue To Buy" button and follow the steps to create your Purchase Order. The accepted price and pounds required will automatically transfer to the Purchase Order.



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Lot #

Basis Weight (lbs)
min max

Roll Size (inches)
min max

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Item Details for Lot No. 1218

Below is the detailed information for this listing. You may either make an offer or purchase this paper by making your selection below.

Stock Information

[Ask Seller A Question](#)

[Send to a Friend](#)

Seller Name	Doe Company	Paper Type	SCA
Product Name	SCA Ultra Opti-Gloss	Price/cwt (US \$)	\$28.00
Basis Weight	35	Basis Size	25 * 38
Roll Size	31.5	Pounds	344,469
Core	3	Diameter	42

Other Information

Current Location	Anywhere, USA	Shipping Terms	FOB Sellers Dock
Must Purchase Entire Lot	No	Listing Valid Until	6/30/03
Paper Made For Print Process	Heatset	Sample Available	Yes
Paper Manufactured Date		Is Paper Mill Prime	Yes

Comments: Subject to Prior Sale

Offer Status: ACCEPTED

Your offer of **\$26.50 / cwt for Lot #1218** has been accepted. Press the "Continue to Buy" button above to purchase Lot #1218 as offered.

Your Offer Price: \$ / cwt *

Pounds Required: lbs. * **Date Submitted:** 1/6/2003 7:11:50 PM EST

Provide any additional information or any additional questions here:

Additional Comments:

* Required fields

Can I add more than one lot to a Purchase Order?

Yes. To purchase multiple lots from a seller and add them to your PO, click the “Add Multiple Lots” button, which will bring up the other listings from that seller per below. Click “Add” and the Lots will be added to your PO.

You may add multiple lots to your purchase order as long as those lots are from the same seller and to the same shipping address or fob sellers dock. Below is a list of items from this Seller. Click the box for the item(s) that you wish to add to this Purchase Order.

Lot #	Paper Type	Product Name	Basis Weight	Roll Size	Pounds Available	Mill Prime	Location	Price/cwt	Buy
1585	SCA	Norske SCA 7...	38	35	300,000	No	Northeast	\$29.00	<input checked="" type="checkbox"/>
1584	SCA	Norske SCA 7...	38	35	300,000	No	Northeast	\$29.00	<input checked="" type="checkbox"/>
1583	Grade 5	Bowater Glos...	50	30	720,000	No	Northeast	\$29.50	<input type="checkbox"/>
1582	Grade 5	Bowater Glos...	45	30	360,000	No	Northeast	\$29.50	<input type="checkbox"/>
1581	Grade 5	Hudson #5 Gl...	34	16.5	132,000	No	Midwest	\$24.00	<input type="checkbox"/>
1580	Grade 5	Hudson #5 Gl...	34	16	44,000	No	Midwest	\$24.00	<input type="checkbox"/>
1579	Grade 5	UPM #5 Gloss	40	27.5	500,000	No	Northeast	\$29.75	<input type="checkbox"/>
1562	Grade 3	Citation Mat...	80	36.5	90,000	No	Southeast	\$34.75	<input type="checkbox"/>

http://www.go2paper.com/marketplace/POAddMultipleLots.asp?LotNum=186 Internet



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Lot # Basis Weight (lbs)
min max Roll Size (inches)
min max

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Item Details for Lot No. 1218

[Remove](#)

Below is the detailed information for this listing. You may either make an offer or purchase this paper by making your selection below.

Stock Information

[Ask Seller A Question](#) [Send to a Friend](#)

Seller Name	Doe Company	Paper Type	SCA
Product Name	SCA Ultra Opti-Gloss	Price/cwt (US \$)	\$28.00
Basis Weight	35	Basis Size	25 * 38
Roll Size	31.5	Pounds	344,469
Core	3	Diameter	42

Other Information

Current Location	Anywhere, USA	Shipping Terms	FOB Sellers Dock
Must Purchase Entire Lot	No	Listing Valid Until	6/30/03
Paper Made For Print Process	Heatset	Sample Available	Yes
Paper Manufactured Date		Is Paper Mill Prime	Yes

Comments: Subject to Prior Sale

Item Details for Lot No. 1114

[Remove](#)

Below is the detailed information for this listing. You may either make an offer or purchase this paper by making your selection below.

Stock Information

[Ask Seller A Question](#) [Send to a Friend](#)

Seller Name	Doe Company	Paper Type	SNC
Product Name	soft-nip	Price/cwt (US \$)	\$37.50
Basis Weight	33	Basis Size	25 * 38
Roll Size	40	Pounds	50,000
Core	3	Diameter	45

Other Information

Current Location	Anywhere, USA	Shipping Terms	FOB Sellers Dock
Must Purchase Entire Lot	No	Listing Valid Until	3/1/03
Paper Made For Print Process	Heatset	Sample Available	No
Paper Manufactured Date	1/1/01	Is Paper Mill Prime	No

Comments:

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How do I create a Purchase Order?

Once you have negotiated or found the stock you wish to purchase, click the “Continue To Buy” or the “Buy” for that lot number to begin the PO process. Select your Billing and Shipping Address and click “Continue To Buy”. If you are picking up the stock then select “FOB Sellers Dock under the Shipping Address.

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Purchase Order

Below is your Billing and Shipping address options. Please make your selections and click "Continue to Buy".

BILLING ADDRESS (Select One)

Name	Company	Address	City	ST	Zip	Country	Option
<input checked="" type="radio"/> John Buyer	Go2Paper	123 Any Street	Anytown	CA	99999	US	Edit/Delete
<input type="radio"/> Accounts Payable	Go2Paper	123 Any Street	Anytown	CA	99999	US	Edit/Delete
<input type="radio"/> Select here to enter a new billing address.							

SHIPPING ADDRESS (Select One)

Name	Company	Address	City	ST	Zip	Country	Option
<input checked="" type="radio"/> Jane Buyer	Go2Paper	321 Any Street	Anytown	CA	99999	US	Edit/Delete
<input type="radio"/> Select here to enter a new shipping address.							
<input type="radio"/> Select here for FOB Sellers Dock. ?							

<-- Back Continue To Buy -->

Confirm the billing and shipping address, enter your PO Number, Due Date, and Terms and confirm the items being purchased and click "Continue" on the bottom of the page.



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Purchase Order

Review the information to make sure it's accurate. If not, click the back button to make any required changes. Then, enter your P.O. Number, Due Date, Terms, and any comments. Then, click the "Continue" button to review the PO.

BILL TO ADDRESS

Company Name

Address

City

State

Zip Code

Country

First Name

Last Name

Email

Phone No.

SHIP TO ADDRESS

Company Name

Address

City

State

Zip Code

Country

First Name

Last Name

Email

Phone No.

Add Your PO Information

P.O. Number

 *

Event Name

Due Date

 (mm/dd/yy)

Terms

 *

Lot #	Paper Type	Product Name	Basis Weight	Roll Size	Core	Dia.	Price/cwt	Pounds Available	Pounds Required
1114	SNC	soft-nip	33	40	3	45	\$37.50	50,000	<input type="text" value="50000"/> *
1218	SCA	SCA Ultra Opti-Gloss	35	31.5	3	42	\$28.00	344,469	<input type="text" value="344469"/> *

Comments

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Continue -->

* Required fields

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Lot #

Basis Weight (lbs)

min max

Roll Size (inches)

min max

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Review the Purchase Order and click "Submit Order" to send the PO directly to the seller. You may also print the PO or if you need to make changes click the "Back" button.



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Purchase Order Details

Below is the Purchase Order that will be sent to the seller. If this information is correct, click the "Submit Order" button below. If it is not correct please click the "Back" button to enter in the correct information.

Buyers Billing Information:

John Buyer
Go2Paper
Any Street
Anytown, CA 99999
555-555-1212

Purchase Order:

P.O. Date: 1/7/2003
P.O. Number: 123ABC
Terms: Net 30
Event Name: New Catalog
Due Date: 3/3/03

Seller Information:

Doe Company
John Doe
123 Example Lane
Exampletown, CA 55555
555-555-4321 ext. 555

Ship to Address:

Jane Buyer
Go2Paper
321 Any Street
Anytown, CA 99999
555-555-1212

Lot #	Paper Type	Product Name	Basis Weight	Roll Size	Core	Dia.	Pounds	Price / cwt	Total Cost
1114	SNC	soft-nip	33	40	3	45	50,000	\$37.50	\$18,750.00
1218	SCA	SCA Ultra Opti-Gloss	35	31.5	3	42	344,469	\$28.00	\$96,451.32
P.O. Total:									\$115,201.32

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How do I check the status of my Purchase Order?

Once you submit the PO, the seller will receive an email and the PO will be located on the My Orders page for you to view and on the seller's My Listings page for the seller to view.

The screenshot shows the Go2Paper website interface. At the top left is the Go2Paper logo with the tagline 'The Ultimate Paper Source'. Below it is a navigation bar with categories: UNCOATED GROUNDWOOD, COATED GROUNDWOOD, UNCOATED FRESHEET, and COATED FRESHEET. Further right are icons for mypaper, home, and help, and a 'log off' button. A secondary navigation bar contains 'buy paper', 'sell paper', 'auctions', and 'rfp's'. The main content area features a large 'WELCOME to my GO2paper' banner. Below this are six sections: 'MY PROFILE', 'MY PAPER ALERT', 'MY ORDERS', 'MY BID REQUESTS', 'MY LISTINGS', and 'MY OFFERS', each with a brief description of its function. On the left side, there is a 'power search' section with input fields for Lot #, Basis Weight (lbs), and Roll Size (inches), along with a 'Category' dropdown and 'Show Options' and 'Go' buttons. Below the search is a 'tools' section with links to various calculators and converters. At the bottom left is a 'news' section with links for 'IN THE NEWS' and 'INDUSTRY LINKS'. On the right side, there is a 'private webs' section with a link to 'Get more information!' and a list of partner logos including STORAENSO, Quebecor World, Inc., RR DONNELLEY, xpedx, GRAPHIC COMMUNICATIONS, L&P CONVERTERS INC., MillTown Paper, Inc., US Pulp & Paper COMPANY, and American Fine Paper. At the bottom right, a 'special offers' section lists '30# Newsprint, 535,000 lbs' and '60# Grade 3, 375,702 lbs'.

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Click on My Orders to view the status of your PO, which will be “Pending” if the seller has not made a decision, “Accepted” if the seller has accepted the PO, “Rejected” if the seller has rejected the PO, or “Cancelled” if you have cancelled the PO.



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My Orders

All Purchase Orders that you've created are posted below. Click on the purchase order number to review the details. Once your PO has been accepted by the seller, the "Status" column will change from "Pending" to "Accepted". You will then receive an email from the seller to work out any final shipping arrangements.

If you created any Reverse Auctions [click here](#) to view the status.

If you placed any bids in an English Auction [click here](#) to view the status.

P.O. #	Date Sent	Paper Type	Basis Weight	Roll Size	Pounds	Seller	Price/cwt	Status
123ABC	1/7/03	SCA	35	31.5	344,469	Doe Company	\$28.00	PENDING
123ABC	1/7/03	SNC	33	40	50,000	Doe Company	\$37.50	PENDING
504999	12/27/02	Hi-Brite	40	45	44,000	Any Company	\$40.00	PO SENT
505055	12/20/02	SCA	40	34.5	300,000	Any Company	\$40.00	ACCEPTED
50000	12/17/02	Grade 5	23	34	925,000	Doe Company	\$23.22	ACCEPTED
323232	9/26/02	Newsprint	22	32.5	600,000	Doe Company	\$21.80	ACCEPTED

power search

Lot #

Basis Weight (lbs)
min max

Roll Size (inches)
min max

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Click on the PO# to view the details of the PO.



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Basis Weight (lbs)
min max

Roll Size (inches)
min max

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Purchase Order Details

Buyers Billing Information:

John Buyer
Go2Paper
Any Street
Anytown, CA 99999
555-555-1212

Purchase Order:

P.O. Date: 01/07/2003
P.O. Number: 123ABC
Terms: Net 30
Event Name: New Catalog
Due Date: 03/03/2003

Seller Information:

Doe Company
John Doe
123 Example Lane
Exampletown, CA 55555
555-555-4321 ext. 555

Ship to Address:

Jane Buyer
Go2Paper
321 Any Street
Anytown, CA 99999
555-555-1212

Lot #	Paper Type	Product Name	Basis Weight	Roll Size	Core	Dia.	Pounds	Price / cwt	Total Cost
1114	SNC	soft-nip	33	40	3	45	50,000	\$37.50	\$18,750.00
1218	SCA	SCA Ultra Opti-Gloss	35	31.5	3	42	344,469	\$28.00	\$96,451.32
P.O. Total:									\$115,201.32

Your PO has been sent to the seller. Once they accept or reject the PO you will be notified via email and the reply will be on your [My Orders](#) page. If you have not received a reply you may send us an email at [Go2Paper Support](#) and we will provide assistance.

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Can I edit or cancel my Purchase Order?

Yes! To edit or cancel your Purchase Order, click on My Orders and select the PO you wish to edit or cancel. Click Edit to make the changes to the PO or click Cancel to cancel the PO. An email will be sent to the seller in either case.